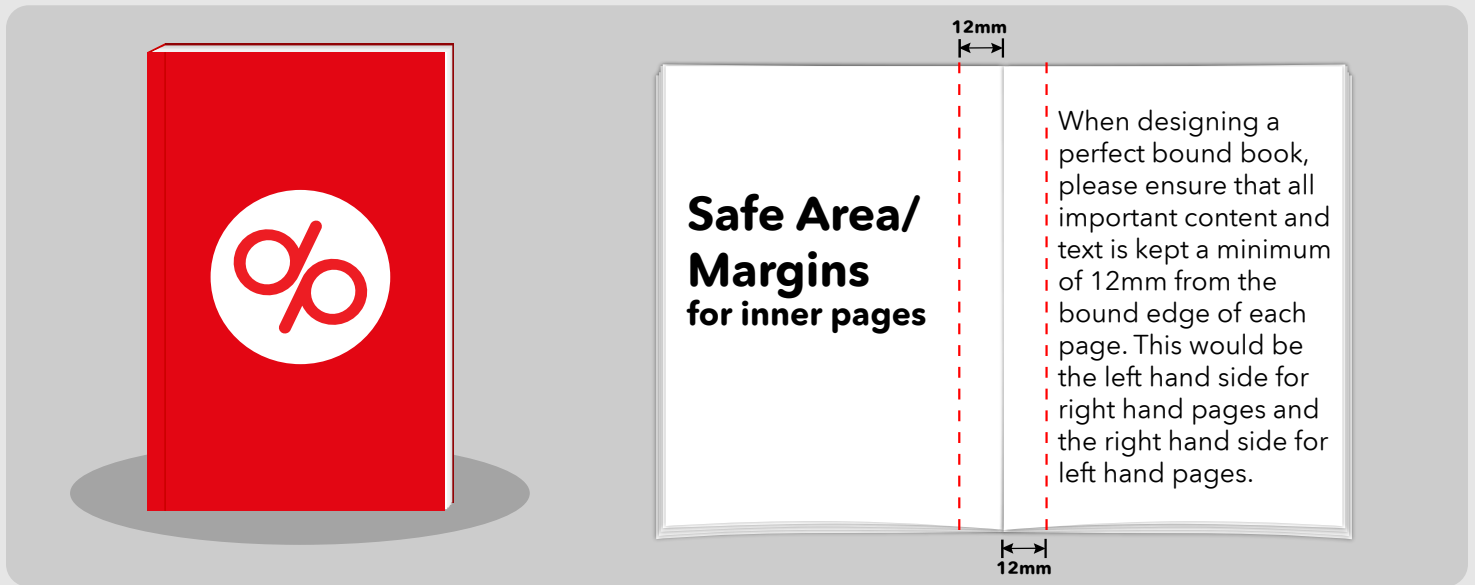


# Perfect Bound Notebooks

supplying guide for your perfect bound notebooks



## Supplying your booklet

Please supply perfect bound notebooks as 2 multi-page PDFs.

### 1 Cover File

Perfect Bound covers consist of 4 pages -

- Front Cover
- Inside front cover
- Inside back cover
- Back cover

### 2 Inners File

Please supply all of your inside pages as one multi-page PDF which is set up in running order from the first to last inside page.

When setting your notebook up, please supply these cover pages as flat spreads in a 2 page PDF. Our online ordering tool will let you know what spine width you will need to allow for. Whilst the spine area on the outside of the cover will be visible, the same area will not be visible in the interior covers as this is where the glue will be applied to bind the cover to the inners.

